Copy Course Content from a Previous Semester in Blackboard

1) Access the previous course (i.e., from a past semester) that contains the content you wish to copy.

2) In that previous course, access the Control Panel menu, click on Packages and Utilities, then Course Copy.

2) On the resulting page, click Browse to select your Destination Course (i.e., your upcoming semester’s course).

3) Locate and select the Destination Course. Then click Submit.

4) Click the Select All button to copy all content and settings to the Destination Course. Alternatively, you can select specific content areas and settings as needed.

Finally, click Submit at the bottom of the page.

Please note that content areas and settings can be modified in the Destination Course.