Getting Started with Blackboard Collaborate Ultra: Participant

Google Chrome and Mozilla Firefox are the recommended browsers for optimal session experience.

Navigate to **Tools > Blackboard Collaborate Ultra** in the Blackboard course.

Based on instructions provided in your course, click **Join Room** or the **name of the session**.

Session control options include the following:

- **Turn on and off audio and video.**
- **My Settings menu:** adjust audio/video settings. Recommended for testing audio and video.
- **Raise Hand icon:** to be acknowledged by session moderator.
To access other session tools, click the **Collaborate Panel** icon at the bottom right-hand corner of the Collaborate screen.

![Collaborate Panel Icon]

If you need to use a telephone for audio participation, click the menu icon in the top-left corner and choose **Use your phone for audio**.

![Session Menu]

![Course Room]

- **Open Collaborate panel**
- **Open participant list.**
- **Modify personal settings.**
- **Open chat window with participants.**
- **Share files as permitted by moderator.**
- **Close panel.**