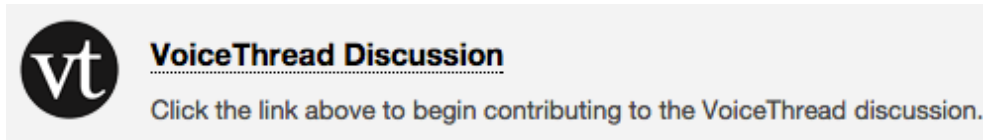
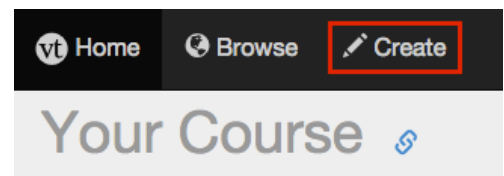


## How to Create, Comment on, and Share a VoiceThread

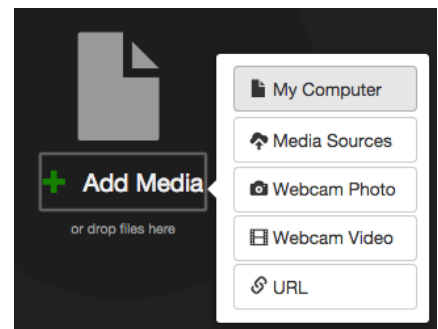
1. Access VoiceThread through the link in your Blackboard course.



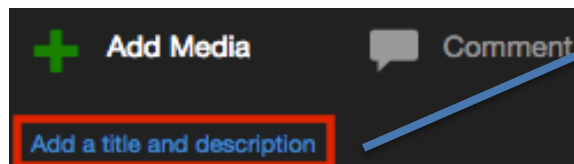
2. To begin creating a VoiceThread, click the **Create** link at the top of the page.



3. On the **Create** page, click **Add Media** and browse your computer or other available resources to upload a document, image, or video (in this example, a PowerPoint file is used).



4. When content has been uploaded, it will appear as slides in the VoiceThread area. Click **Add a title and description** above the first slide, enter a title, and then click **Save**.



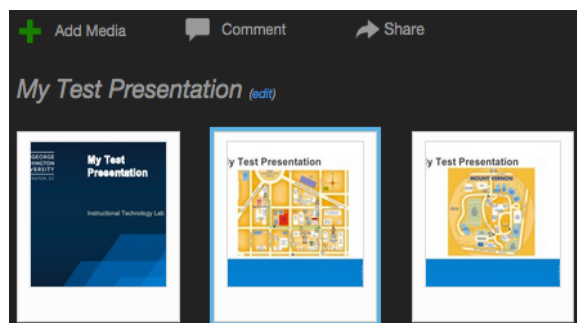
### Describe your VoiceThread

**Title**

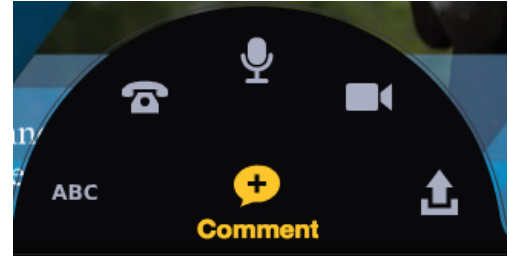
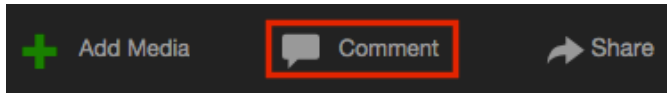
**Description**

**Tags**

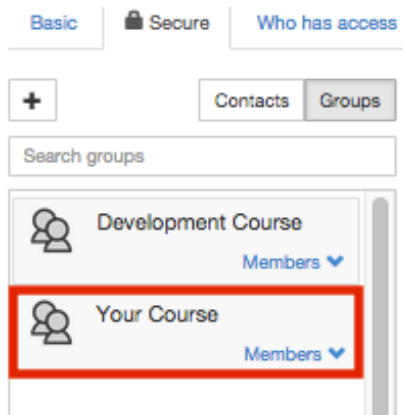
**Save**



5. The uploaded content is now ready for commenting. To begin, click **Comment** at the top of the page and then choose your desired commenting mode (e.g., voice recording, video, text, or file upload). Skip this step if you do not want to comment at this time.



6. When you finish commenting, click **Share** at the top of the page to share the VoiceThread with course participants. In the new window, select your course and then select the **View** and **Comment** icons to allow all participants in the selected course to view and comment on the VoiceThread. Click the **Share** button to complete.



7. Course participants can access your VoiceThread through the link in your course.

