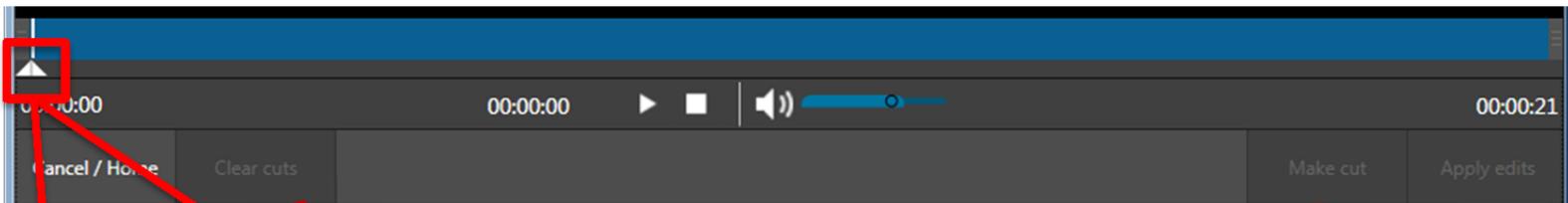
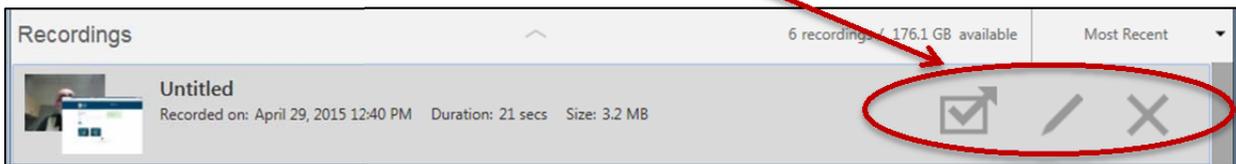


Echo360 Personal Capture Editing and Publishing Your Recording

Echo360 Personal Capture is a powerful yet simple recording tool that enables you to record demos, lectures, and other video from the comfort of your personal computer. Your media publishing efforts through Personal Capture will result in a URL that you can then use in a variety of ways, including as material within your Blackboard course.

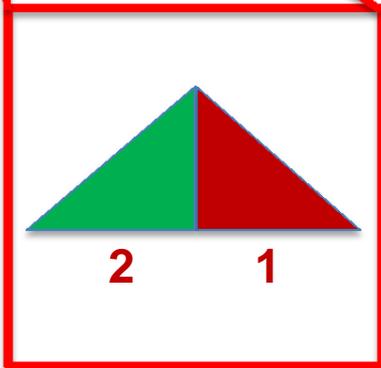
Now that you have your session recorded, you can either trim the beginning and/or the ending, or remove a segment or more from the middle of the recording. Editing that can be done within Personal Capture is rather simplistic, so you may want to contact the Instructional Technology Lab if you want to do some more complex production for your courses.

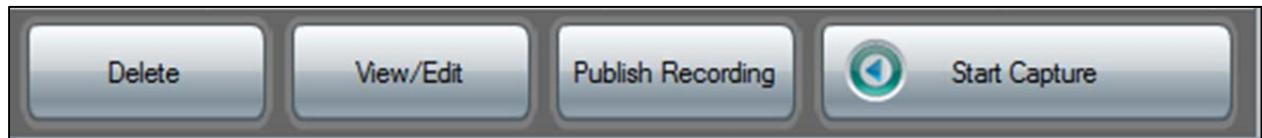
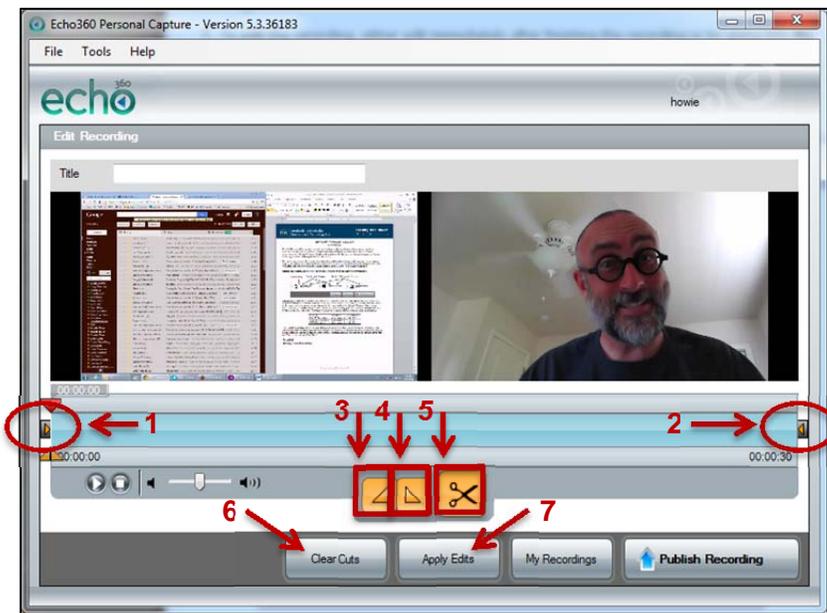
Below the recording interface, you have a list of your Recordings. To the right of each Recording Title, you see three icons. In order, they are Publish Recording , Edit Recording, and Delete Recording.



Trim the beginning and the end, and/or make internal cuts. Once you have chosen to Edit your Recording, you see a preview of your recording with editing tools below (pictured above). You may choose to come back later and View/Edit from your My Recordings page, or do some trimming and cutting now. Here is how to cut clips from the recording:

1. Drag the **right triangle** to the end of the clip you wish to cut from the recording.
2. Drag the **left triangle** to the beginning of the clip you wish to cut.
3. Click **Make Cut**.
4. You may then move the right and left triangles to another clip to mark for cutting.
5. Repeat steps 1 through 3 as necessary.
6. Click **Clear cuts** if you want to start over again.
7. Click **Apply edits** if you are done editing.
8. Click the **Publish** button on the Recordings list to publish and receive an address for the chosen Recording.





From your Recordings list, or “echos,” you may **Delete**, **View** or make further **Edits**, **Publish** the selected echo Recording, or **Start Capturing** a new echo Recording. If you choose to now **Publish this Recording**, it will appear on GW’s echo server on your account within the “Course” initially set up for you. If you need further details or assistance, give us call or send an email. Happy Echoing!