Add a TA to a Blackboard Course

1. In your Blackboard course go to the **Control Panel** and click **Course Tools**, then **More Tools (GW)**.

2. On the More Tools (GW) page, click **Add TA**.

3. Type the **GW NetID(s)** of the TA(s) to be added in the box and click **Next**.

4. On the following page, enter your initials to confirm the addition of the users as TAs in your course and click **Submit**.

5. If the action was successful, a green banner should appear at the top of the screen, listing the TAs added to the course.