

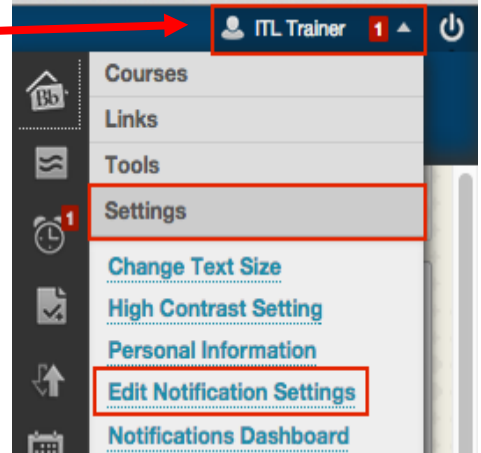
Enable Email Notifications from Blackboard

Manage notification settings for all of the courses you teach. You can select which notification types you want to receive as well as the methods used to deliver them.

1. Log in to Blackboard and click the **Global Navigation Menu** near the top right of the page.

2. Choose **Settings** and then click **Edit Notification Settings**.

3. On the next page, under *Bulk Edit Notification Settings*, click **Courses I am teaching**.



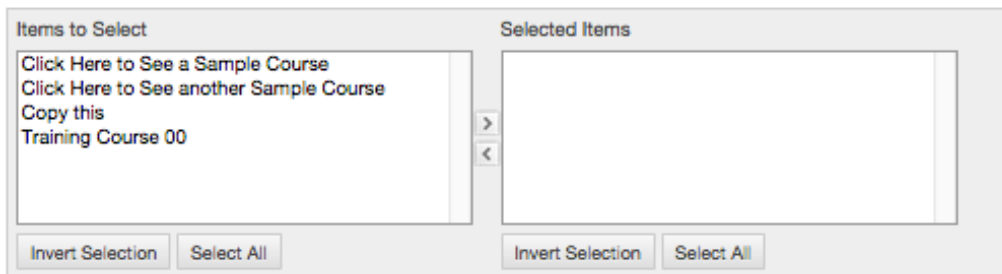
Bulk Edit Notification Settings

Select the set of courses or organizations to which notifications should be sent with a method:

- **Courses I am teaching**
- Courses I am taking
- Organizations I am participating in

4. In the *Select Course* section, choose **All** to modify the settings for all courses at once or **Selected** to edit a specific course(s).

- All
- Selected



5. In *Settings*, check the box for each notification type you want to receive or check the box next to Email to receive an email for all notification types.

<input checked="" type="checkbox"/> On/Off	Notification	<input checked="" type="checkbox"/> Dashboard	<input checked="" type="checkbox"/> Email	<input type="checkbox"/> Mobile
<input checked="" type="checkbox"/>	Announcement Available	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Available	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Due	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

6. Click **Submit** to save your changes.