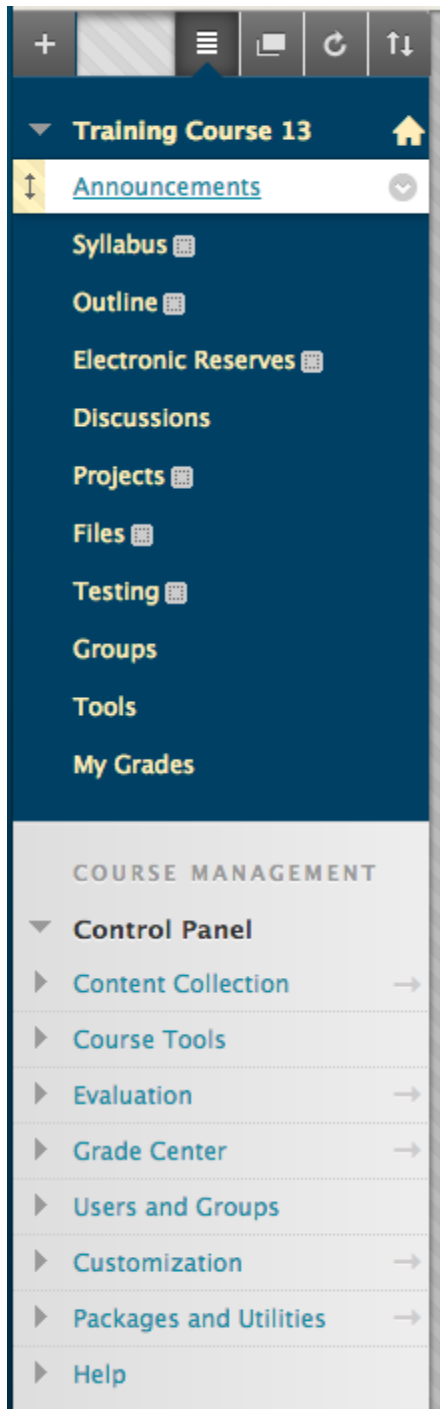


Blackboard Menu Management

**Front Page Course Management**

Manage your entire course from the front page of your Blackboard Course.

- **Intuitive Menu Addition:** From the very top of the Course Menu, simply click on the plus sign **+**. From here you can add Content Areas, Tools, Dividers and more to the menu. Use the downward facing arrow **▼** to delete, rename, or hide/show a menu item.
- **Re-ordering Made Simple:** To the left of each menu item is a bi-directional arrow **↕**. Click and drag this button to move your menu items up and down the list.
- **Empty Menu Item?** If you have a Content Area on your menu to which you have yet to upload course materials, an “empty” indicator **📁** will follow the menu item and the item will not appear to your students.
- **Up-Front Controls:** All of your controls for the course live right below your Course Menu.