

Copy and Share VoiceThreads with Another Course

Do you have VoiceThreads you would like to use again during an upcoming term?

Please consult the following steps to copy and share one or more VoiceThreads with another course. You must be the author of or have editing privileges to copy and share a VoiceThread.

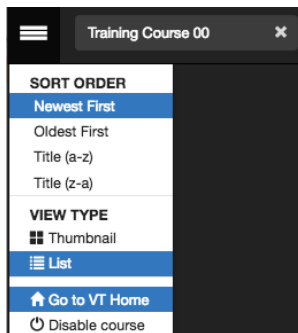
1. Open VoiceThread from the Blackboard course with which you want to share the VoiceThreads.




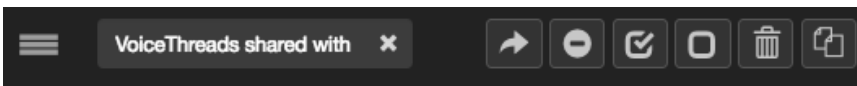
VoiceThread


Click the link above to access VoiceThread for this course.

2. Click the Options Menu in the top-left corner and choose **Go to the VT Home**.



3. Select the VoiceThreads you want to share and then click the **Share** button  in the options bar.



Note: You can use the Options Menu  at the top-left to filter the list. Choose Shared with me to view VoiceThreads others shared with you or Owned by me to view VoiceThreads you created.

4. In the pop-up window, select a **course** to share with and a **permission level** for students (*View, View & Comment, or Edit*).
5. Select **Copy and share these VoiceThreads** to share a unique copy and enter **New Titles**, if necessary.

Note: Select **Share these VoiceThreads** to share the original VoiceThreads.

Share 2 VoiceThreads with group

Select a group and permission level

Training Course 00

View

View & Comment

Edit

Share these VoiceThreads

Copy and share these VoiceThreads

Original Title

New Title

My VoiceThread

Copy of My VoiceThread

presentation

Copy of presentation

Which comments would you like to keep?

Include all comments

6. Decide if you want to **include comments** from the selected VoiceThreads and click **Copy and share**.

Cancel

Copy and share