Copy and Share VoiceThreads with Another Course

Do you have VoiceThreads you would like to use again during an upcoming term? Please consult the following steps to copy and share one or more VoiceThreads with another course. You must be the author of or have editing privileges to copy and share a VoiceThread.

1. Open VoiceThread from the Blackboard course with which you want to share the VoiceThreads.

![VoiceThread](image)

Click the link above to access VoiceThread for this course.

2. Click the Options Menu in the top-left corner and choose Go to the VT Home.

3. Select the VoiceThreads you want to share and then click the Share button in the options bar.

Note: You can use the Options Menu at the top-left to filter the list. Choose Shared with me to view VoiceThreads others shared with you or Owned by me to view VoiceThreads you created.

4. In the pop-up window, select a course to share with and a permission level for students (View, View & Comment, or Edit).

5. Select Copy and share these VoiceThreads to share a unique copy and enter New Titles, if necessary.

Note: Select Share these VoiceThreads to share the original VoiceThreads.

6. Decide if you want to include comments from the selected VoiceThreads and click Copy and share.